

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 24, 2009

Page 1 of 5

The Regular Meeting of the Charter Township of Mundy was called to order by SUPERVISOR D. Guigear at 7:00 pm. CLERK T. Ketzler, TREASURER J. Oskey, TRUSTEES M. Frost, B. Harrison, and B. Morey were present. Also present ATTORNEY F. Belzer, POLICE MARSHAL J. Petres, FIRE CHIEF T. Romans, and FINANCE DIRECTOR K. Ruddy. The Pledge of Allegiance was led by Clerk T. Ketzler. TRUSTEE D. Owens absent and excused.

APPROVAL AND CORRECTION OF MINUTES

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to approve the minutes of the July 31, 2009 special meeting as submitted.

MOTION CARRIED, Unanimously

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to approve the minutes of the August 10, 2009 regular meeting as amended.

MOTION CARRIED, Unanimously

Action Taken - Motion by Treasurer Oskey, supported by Supervisor Guigear to approve the minutes of the August 17, 2009 special meeting as submitted.

MOTION CARRIED, Unanimously

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS

Supervisor D. Guigear announced that the Planning Commission meeting will be held on September 9, 2009 at 7:00 pm and Zoning Board of Appeals meeting will be held on August 26, 2009 at 7:00 pm. There will be a planning commission master plan public workshop on September 9, 2009 at 7:00 pm.

COMMITTEE REPORTS

FIRE DEPARTMENT – Chief Romans

Chief Romans had nothing to report.

POLICE DEPARTMENT – Marshal Petres

A. Dog Handler Training School.

Marshal Petres requested that the item be removed from the agenda.

Supervisor Guigear stated that he ran the Crim race this past weekend and it was pleasant to see the Mundy Township Volunteers present.

FINANCE DEPARTMENT – K. Ruddy

A. July Financial Reports.

Ms. Ruddy explained that the July financial reports are in the packet and any questions may be directed to her.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 24, 2009

Page 2 of 5

ATTORNEY

Mr. Belzer had nothing to report.

SUPERVISOR - D. Guigear

Supervisor Guigear stated that there is a FEMA issue to be addressed.

A. 50/50 Funds – Ditching

Supervisor Guigear explained that because the Jennings Road project was under budget all of the funds for paving were not used. He noted that the project was done partially in an effort to address flooding. Supervisor Guigear suggested ditching the area in an effort to maximize the work that has been done. This could be done using 50/50 funds.

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler to approve the use of 50/50 matching funds in the amount of \$22,321.40 and \$22,321.40 from the township general fund.

Discussion

Trustee Frost questioned the comment section which states that 23 driveways will be replaced. Supervisor Guigear explained that the comment will be removed and the county will be billing the residents for the driveway replacement under 242. Trustee Frost asked if black top will be used. Supervisor Guigear stated that it is his understanding limestone will be used. He commented that the project must be scheduled by October 1, 2009. Trustee Frost questioned if the road commission will be held accountable for any damage to the new road. Discussion regarding the payment for the cost of culverts ensued.

Supervisor Guigear stated that the project would take approximately five days. Mr. Belzer stated that it should be noted on the approval that the township will not cover the cost for replacement of the 23 driveways.

MOTION CARRIED, Unanimously

B. Organizational Review of Fire Department

Supervisor Guigear stated that a copy of the fire department review has been provided. Regionalization is being explored and Paul Bueche, City Manager of Swartz Creek, would be willing to co-share costs of an evaluation exploring the possibility of regionalization with Swartz Creek. Plante Moran has not submitted a review as requested. Discussion regarding cost and procedure continued.

Supervisor Guigear explained that the township's portion of the Lin Hill SAD may be financed if the board decides that it is beneficial. Ms. Ruddy stated that tonight's meeting is board's final opportunity to decide to make payment without interest. She noted that budget constraints have been forecast. It could be decided at a later date to pay off the project. Supervisor Guigear stated that he feels that waiting would be beneficial. Discussion regarding pros and cons of financing the project continued.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 24, 2009

Page 3 of 5

Ms. Ruddy noted that the project is an unbudgeted item.

Action Taken - Motion by Supervisor Guigear, supported by Clerk Ketzler to finance the first year assessment and reevaluate finances after the first year.

J.O., yes / D.G., yes / T.K., yes / B.H., yes / M.F., yes / B.M., yes

MOTION CARRIED, Unanimously

Supervisor Guigear explained that the parking lot construction is moving forward. Drainage issues have been encountered. There are additions and reductions to the construction contract which are within the budget. Supervisor Guigear elaborated on some of the construction issues. Trustee Frost questioned if the issues could have been discovered prior to construction. Jeff Markstrom explained that although the issues are not out of the ordinary they could not have been foreseen.

Supervisor Guigear referred to a summary of recommendations made to remedy the state budget issues. Restructuring of revenue sharing; taxation authority; regionalization of service; changes to Public Act 312; conversion of paper files to electronic files; and changes to health care plans are of particular interest. He stated that this may be a detriment to the township's budgeting process.

C. Resolution 09-16 Intent to participate in the National Flood Insurance Program

D. Resolution 09-17 Adopts Intergovernmental agreement to manage flood plain development

Supervisor Guigear stated that flood maps have been refashioned and the township must adopt new maps to allow the residents to take advantage of flood insurance. A resolution and ordinance must be adopted. Mr. Belzer will prepare an ordinance for the board to approve. Trustee Harrison questioned if the recent reengineering of the Howland Drain is reflected on the map. Discussion regarding improvements to the Howland Drain continued.

Supervisor Guigear stated that he will be attending a National Township Association conference in Washington DC the first week of September representing the Genesee County MTA Chapter.

CLERK – T. Ketzler

Clerk Ketzler stated that the township is working with the Federal Government on the 2010 census. She has met with a representative of DSS Corporation regarding file management. Her office will begin reorganization with the personnel and contract files. Clerk Ketzler explained that her office will be attending a Qualified Voter File training class in Lansing on Thursday.

TREASURER – J. Oskey

A. Lin Hill Notice of Assessment Letters.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 24, 2009

Page 4 of 5

Treasurer Oskey stated that Rose Wilcox did respond negatively to the notice of assessment letter. Ms. Wilcox was concerned with the costs during the difficult economic times. Supervisor Guigear stated that the Treasurer's office sent correspondence which includes payment information regarding the assessment.

BOARD MEMBERS CONCERNS

Treasurer Oskey questioned if the board would consider revisiting section 4.06 of the township ordinance. This section addresses temporary uses and buildings requiring a property owner to appear before the zoning board of appeals. He has observed many recurring temporary structures. Mr. Belzer stated part of the approval process includes approval from the fire and police department. He noted that an applicant may request that the fees be waived and multiple requests may be granted at one appearance. He explained that criteria must be set if the fees are waived. Supervisor Guigear noted that fees include publication, board member fees, and review fees. He suggested that there be an administrative review unless there are changes to a previous request. Discussion regarding the temporary structure permit process continued.

Mr. Belzer stated that the township board must amend the ordinance and not requiring publication eliminates the ability of the public to be made aware of an event.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to request that Mr. Belzer draft an ordinance amendment which addresses the issue.

MOTION CARRIED, Unanimously.

Trustee Morey questioned why the public comment at the beginning of the agenda only allows for discussion of an agenda item. His concern is with individuals being required to wait until the end of the meeting. Supervisor Guigear stated that the issue can be discussed.

Trustee Frost questioned if the parks and recreation committee is operating with the proper number of members for a quorum. Mr. Belzer stated that there is not a requirement for a committee. Supervisor Guigear explained that he would contact the committee chairperson.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

A. Negotiation Strategy – R. Knott

Supervisor Guigear stated that the topics are fire department, police department patrol and police department command officer contracts.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to adjourn to executive session at 7:56 pm.

MOTION CARRIED, Unanimously.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 24, 2009

Page 5 of 5

The board reconvened at 8:45 pm. Supervisor Guigear announced that no decisions were made.

Action Taken - Motion by Supervisor Guigear, supported by Clerk Ketzler to approve article 19.2 with the addition of language "subject to the fire chief's written approval." MOTION CARRIED, Unanimously.

ACCOUNTS PAYABLE

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler to approve to pay all of the following invoices: General Fund checks #54553 through #54599 totaling \$327,050.40. Payroll DD #3054 through #3123; Payroll checks #15560 through #15581; EFT #280 through #282 totaling \$95,041.33; Sewer checks #1893 through #1893 totaling \$202,045.52 for a grand total of \$624,137.25. Checks dated prior to August 24, 2009 shall be post audited per Resolution 08-12.

ADJOURNMENT

Action Taken - Motion by Clerk Ketzler, supported by Trustee Harrison to adjourn at 8:50 pm.
MOTION CARRIED, Unanimously.

Respectfully Submitted,

9-23-2009

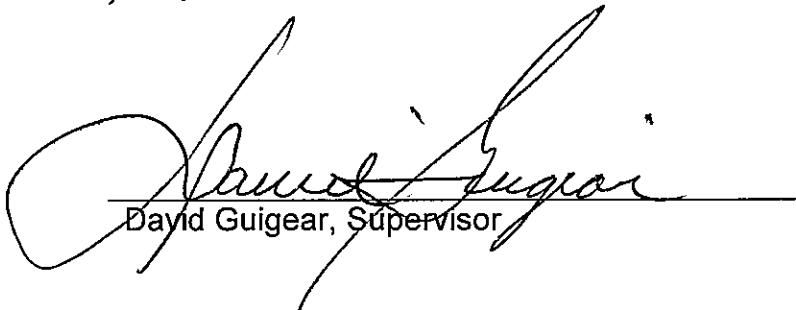
Dated
TK/aeb


Tonya Ketzler, Clerk

Approved:

9-23-09

Dated
DG/aeb


David Guigear, Supervisor

These minutes were prepared by Amanda EW Bastuk, for Mundy Township

23 Sept 2009
Dated


Amanda EW Bastuk, Recording Secretary

